

April 5, 2018

## **All Employee Update on Data Security Incident**

On March 19, 2018 I informed you of a data security incident that may have involved your personal information. Please visit the login page of the employee portal to view the March 19<sup>th</sup> message. This message is a final update on the investigation, our offer of free credit and identify theft monitoring and the additional security measures we are taking to protect all data we use to operate the company.

### **Investigation Results**

Two separate investigations have been performed. One was performed by our MIS programmers involved with our computer systems and the second was performed by a firm with experts in data and systems security. Both investigations found the incident involved the Social Security numbers and employee portal credentials for current and former employees who had registered to use our employee portal. However, based upon results of both investigations, we do not believe that access was gained to any other employee, customer or company data.

### **Credit and Identity Theft Monitoring**

As promised in the notice on March 19, we are offering a one-year membership for credit and identity theft monitoring to all employees and former employees whose personal information may have been accessed in this incident. This offer, with instructions on how to activate monitoring, will be mailed to employee's home addresses beginning **April 6, 2018**. We strongly advise you to take advantage of this offer. A call center has been established and will be operational beginning on April 9, 2018 to assist with questions about the incident or about monitoring. If you have not received your monitoring offer in the mail by April 13, 2018 you should contact the call center at 1-888-892-3012.

### **Additional Security Measures**

We have implemented several new security measures for our Employee Portal, and we reopened our Employee Portal on March 29. If you have not done so already, I encourage you to reactivate your employee portal account soon. If you have questions about reactivating your account contact the manager at your location or the Home Office at 785-825-0904. A comprehensive review of all systems, processes and procedures is ongoing. The review has and will result in enhanced security measures across our company.

Please accept my personal apology for this incident. The security of all information and data we use to operate our company is very important to us, and we are working hard to prevent an incident like this from happening in the future.



Jason Graves  
Chief Information Officer  
Blue Beacon International